

Risk Assessment Form - Southport Eco Visitor Centre, Esplanade, Southport PR8 2BZ.

Task/Description	Hazard/Risk	Level of Risk	Control Measures
Unloading from the coach or bus (if used) into the Eco centre.	Trips/falls. Contact with the public (bus only).	Low	Use gates to drop children off immediately adjacent to centre (no roads need to be crossed). Advise children how to get on and off vehicle safely and let public passengers off first (if on bus).
Public area – use of toilets, looking at displays etc.	Contact with the public.	Low	Children use designated, private classroom toilets unless they are disabled. Adults should accompany pupils into public area when using displays or disabled toilets.
Using the garden for work or playtime.	Uneven ground surface and objects on the floor – potential for trips/falls. Could get poked by upright canes. Some plants are dangerous. Unfinished fence can give splinters. Eating /touching mouth and eyes with dirty hands.	Medium	Children given safety briefing to take extra care of plants which are prickly etc. Children wash hands when come inside if they have touched anything and before lunch.
Playtime option: Victoria Park - crossing the road and playing outside.	Crossing the road. Uneven ground surface – potential for trips/falls. Eating/touching mouth and eyes with dirty hands.	Medium	Children given safety briefing before walking over and upon arrival at the park. Front and back adult wear fluorescent jackets and cross children over. Sufficient adults to escort any pupils with minor injuries the short distance back to the Eco Centre. Children wash hands when come inside if they have touched anything and before lunch.

This risk assessment is for activities performed at the Eco Centre and surrounding area and should be supplemented with details of your journey, children with special needs etc. when compiling your own risk assessment for your trip.

If you have any health and safety concerns we advise you to make a pre-visit to the Centre and will be happy to show you around if you call ahead to book an appointment (0151 934 2713).

The fire exit procedure is explained at the beginning of every visit.

The ideal adult to child ratio for trips to the Eco centre is (at least) 1:10.